



JOHNSON CITY POLICE DEPARTMENT
Johnson City, Tennessee

An Internationally Accredited Law Enforcement Agency

POLICE OFFICER

Starting Salary: \$35,415

Work Schedule: Rotating 12 hour shifts

STAGES OF THE APPLICATION PROCESS:

1. Announcement of entry level test registration and deadline to apply
2. Initial Application (Submission of City Application to Human Resources)
 - City of Johnson City Application for Employment
 - Birth Certificate
 - High School Diploma/GED or Transcript with Graduation Date
 - Driver's License
 - Social Security Card
 - College/University Diploma (if applicable)
 - Proof of P.O.S.T. Certification (if applicable)
 - DD-214 for Veterans Credit (if applicable)
 - Applicant pays \$25 fee (cost of exam)
 - Complete Applicant Packet/Candidate Essay
3. Written Test
 - Take written exam
 - Turn in Candidate Essay Packet
4. Credit/Preference Points (added to written exam score)
 - Military, 3 points (must have served on active duty or reserve duty and have honorable discharge printed on DD-214 or currently serving)
 - College, Masters 5 points; BS, 3 points; AS, 1 point
 - POST Certified, 3 points
5. Establish Phase I Roster
 - Candidates ranked in order of written test score
 - Roster certified by Civil Service Commission
 - Background investigation
 - Polygraph

6. Assessment Center
 - Panel Interview
 - Questions from background/ candidate essay
 - Role play scenario
 - Several in-house development tests
 - Candidates spend entire day in the assessment

7. Scoring of final (Phase II) roster
 - Roster certified by Civil Service Commission

8. Interview with Chief of Police

9. Conditional offer of Employment
 - Medical Evaluation
 - Drug Screen
 - Physical Fitness Test
 - Physical Examination

10. Final Offer of Employment to Selected Applicant
 - Start Date Given
 - Applicant Sworn In as Johnson City Police Officer

The duration of the selection process will be based upon the duration of the Phase II roster of eligible candidates per Civil Service Guidelines which states, "...one (1) year or upon request to the Civil Service Commission by the Police Chief to create a new Roster". All candidates whose names appear on such rosters shall be notified and given the opportunity to register to take the examination again.

JOB DESCRIPTION/BENEFITS:

As a Police Officer Trainee, you will be paid full salary while receiving comprehensive training through the Tennessee Basic Law Enforcement Training Academy. Upon completion of the recruit training, you will be responsible for protective services work as well as the prevention, detection, and investigation of crimes. This work may involve personal risk and requires sound, independent judgment in all situations. All uniforms and equipment are provided by the department. In addition, you will be issued a take home patrol car. The city provides numerous employee benefits as well as a 401a defined contribution retirement plan.

Successful applicants will be eligible for the following incentives:

Tennessee POST Certification	\$2,100 incentive
Other state POST Certification (requires transition school)	\$1,000 incentive

QUALIFICATIONS:

- U.S. Citizen
- Be a high school graduate or have GED equivalent
- Be at least 21 years of age
- Meet standards set forth by the Tennessee Peace Officers Standards and Training Commission and adopted by the Tennessee General Assembly on June 4, 1983, T.C.A. 38-8-106
- Not have been convicted of, or pleaded guilty to, or entered a plea of nolo contendere to a felony charge or to any violation of any federal or state laws, or any city ordinances relating to force, violence, theft, dishonesty, gambling, liquor, or controlled substances, and not under any other than an honorable discharge from any of the armed forces of the United States

TRAINING:

- Basic Law Enforcement Training Academy 9 Weeks
- Field Training 16 Weeks
- Probationary Period 1 Year

All training provided by the Agency

**Municipal and Safety Building
601 E. Main St.
Johnson City, TN 37601**

An Affirmative Action/Equal Opportunity Employer