



City of Johnson City Tennessee

601 East Main Street • P.O. Box 2150 • Johnson City, TN 37605 • (423) 434-6000

OFFICE OF RECORDER/TREASURER

Business License Information Sheet

If you are applying for a new business license for the City of Johnson City, please be sure to complete the Business Tax Registration Application in its entirety, and mail your application along with your payment of \$15.00 for processing.

If your business will be operated out of your home and you live inside the city limits of Johnson City, you will need to complete the Business Tax Registration Application, as well as the Home Occupation Application. **Please note that the PROPERTY OWNER must sign this form!**

If you are renewing a minimal business license, you will need to either come into our office, or you may mail documentation stating that you wish to renew your minimal license, along with the name, address and phone number of your business, along with your check for \$15.00. We will process your request and mail your license to you.

Please mail payments to: City of Johnson City
 Attn: Business License Dept.
 P.O. Box 2227
 Johnson City, TN 37605

Overnight Payment Address: City of Johnson City
 Attn: Business License Dept.
 601 East Main Street
 Johnson City, TN 37601

Or for any questions you may have, please call 423-434-2393.