City of Johnson City – CityView Portal – Registration & Viewing Permits

Go to www.johnsoncitytn.org

OR, go to: https://jc-cityviewweb.johnsoncitytn.org/CityViewPortal/

Click ‘Register’

Please contact Adrienne Brown with any questions – Call 423-434-5845
Register a New Portal Account

Step 1: Create Account

![Create Account Form]

* Please enter your email address and choose a password

**NOTE:** The email address you enter is the email address that we will use to communicate with you regarding your account profile and services you request.

Email Address (this is your Login ID) *

It is important that you provide a valid, working email address that you have access to, as it must be verified before you can use your account. We will never sell or disclose your email address to anyone.

Password (min. 8 characters) *

Confirm Password *

Please note: There will be a verification email sent before registration is complete, you will not be able to log in until you receive the email and click the link.

This email address will receive all permit, application, and portal information.

If you do not see that you have received the email within 30 minutes, please check your SPAM folder.

Step 2: Contact Information

Would you like to associate your account with an existing Contractor license? **YES**  **NO**

Click ‘No’

The system may recognize your email address from your contractor information in our system. If you would like to link to the existing information, click ‘YES’ and you will not have to enter any additional info, you will only need to complete the registration within your email.
If you ARE a contractor, but want to set up a personal account separate from your contractor account, click ‘No’, not a contractor. The account can be linked to your contractor account after it is set up.

Step 3: Enter Contact Information

** Please do not use a project address for the account registration **
Please note: There will be a verification email sent before registration is complete, you will not be able to log in until you receive the email and click the link. This email address will receive all permit, application, and portal information.
View your Associated Projects

Our Cityview Portal is now available for:

- Property
- Applying for Building/Trade Permits
- Request an Inspection
- Submit an application for a Rezoning, Concept Plan, Annexation, Certificate of Appropriateness or a Subdivision Plat
- Check on your application status and pay fees

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Once Registration is complete, sign in to your account. Click ‘My Items’, then click the appropriate application category. All of your related applications and permits will be shown. Sort by any of the column headers, Reference Number, Address, Type, etc.

For Portal Assistance please contact:

Adrienne Brown
Permit Technician | Building Division | Development Services
423-434-5845, abrown@johnsoncitytn.org